

Collective Bargaining Agreement

between:

NUTRIEN AG SOLUTIONS (CANADA) INC.
(hereinafter referred to as the “Company”)



and

GRAIN AND GENERAL SERVICES UNION (ILWU • Canada)
(hereinafter referred to as the “Union”)



covering

GSU Local 15/Nutrien Ag Solutions (Canada) Inc.

As set out in the Certification Order
of the Canada Industrial Relations Board
(Certification Order No. 218-18)

Effective January 1, 2025 to December 31, 2027
Errors and omissions excepted

YOUR COLLECTIVE AGREEMENT

When you accepted your job with your employer, you became part of a unionized bargaining unit. One of the benefits of being a union member is your collective agreement.

What is a collective agreement?

A collective agreement is a contract that describes the terms and conditions of employment for employees in their workplace, the rights of employees, and the obligations of the employer. Collective agreements protect employees.

Your collective agreement is the result of collective bargaining between your elected GSU representatives and your employer, and separate ratification votes by the GSU membership on their own behalf and by company officials on behalf of the employer. The terms of the collective agreement are legally binding on the union and your employer, and they are enforceable under law.

Answers to many employment-related questions can be found in your collective agreement

Salary and benefits are among the most obvious and important matters described in a collective agreement.

Your collective agreement also includes clauses on working conditions such as hours of work and overtime pay, leave of absence provisions, vacations, general holidays, seniority, transfers, resignation, termination, protection against arbitrary disciplinary action, access to your personnel file, and much more.

Protect your agreement by enforcing it

Be sure to use the features of your collective agreement or you may risk losing them. For example, your agreement provides for call-out pay, and when you don't put in for call-outs every time you are called out, you may be creating a workplace practice and making it more difficult for you and your coworkers to collect call-out pay in the future. The clauses in your agreement have been bargained by your union. Use them so you don't lose them.

The GSU's goal is to expand on and improve its collective agreements for members

Collective bargaining provides a way to do collectively what you can't do on your own. It's about GSU members working together for better workplace conditions.

As a GSU member with an interest in the outcome of collective bargaining, we hope you will become more familiar with your collective agreement and get involved in the collective bargaining process to strengthen your collective agreement.

Contact your GSU staff rep with any questions you have about your collective agreement

We work hard to ensure the rights and benefits in your agreement are being respected. If you are having a problem in the workplace and you think your collective agreement rights may have been violated, don't hesitate to contact an elected GSU officer or a GSU staff rep.

Calls to GSU are confidential, and contacting GSU does not mean you are obligated to file a grievance.

We will work with you to find answers to your questions, recommend what course of action is best to follow, and work with you to find the solutions that work for you. These services are provided to you as part of your union dues and there is no additional charge for assisting you.

A Member Resource Guide is included at the back of the agreement.

The information contained in this section is provided for the convenience of members as they reference the collective agreement. While these contents are intended to assist in the interpretation and application of workplace policies, **this section does not form part of the formal Collective Agreement.**

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Changes to the agreement are highlighted in RED

ARTICLE 1 – SCOPE & DEFINITION

Nutrien Ag Solutions (Canada) Inc. (hereinafter referred to as the “Company”) recognizes the Grain and General Services Union (ILWU • Canada) (hereinafter referred to as the “Union”) for the duration of this Agreement as the sole collective bargaining agent for purposes of collective bargaining in respect of wages/salaries and other conditions of employment on behalf of the employees of the Company employed at the Company’s locations as set out in Certification Order No. 218-18 of the Saskatchewan Labour Relations Board as this Order may be amended from time to time.

DEFINITIONS

- 1.1 Regular Full-Time employee - Regular full-time employee shall mean an employee employed to meet ongoing operational requirements on a year-round basis and is scheduled to work the full-time hours contained in Article 18. Regular full-time employees who are laid off shall retain their regular full-time status with the Company while on layoff.
- 1.2 Regular Part-Time employee - Regular part-time employee shall mean an employee hired to work on a partial day or partial week basis generally consisting of fewer hours than defined in the Regular or Modified Work Schedule in Article 18.
- 1.3 Temporary employee - Temporary employee shall mean an employee employed to meet seasonal or

temporary operating needs. The only provisions of this Agreement applying to the employment of temporary employees are contained in Schedule B.

1.4 Casual employee - Casual employee shall mean an individual who is hired on a job contract or on an hourly basis for unscheduled or irregular work. The only provisions of this Agreement applying to the employment of casual employees are contained in Schedule B.

1.5 Seniority - Seniority commences at date of hire with the Company and is only interrupted in accordance with Article 12.14. In the event of a common seniority date occurring in any competition, the tie will be broken based on years of experience with relevant agricultural companies. In the event that the tie is not broken by applying the foregoing, the tie will be broken based on the reverse alphabet of the last name. A Board of Arbitration referred to in Article 7 hereof or such other appropriate authority shall have the power to reinstate service forfeited due to termination of employment.

For purposes of calculating seniority, the “Company” includes all service earned with any predecessor company acquired or incorporated into Nutrien Ag Solutions (Canada) Inc.

1.6 Promotion - shall mean the movement of an employee from a position to a position with a higher salary range.

- 1.7 Demotion - shall mean the movement of an employee from a position to a position with a lower salary range.
- 1.8 Transfer - shall mean the movement of an employee from a position to another position with an identical salary range at the same location or to another location that is 50 kms or less from his/her current location.
- 1.9 Salary Grade - shall mean the level into which positions are grouped for compensation purposes.
- 1.10 Salary Range - shall mean the range of salaries established to pay employees performing a particular position.

ARTICLE 2 – SPIRIT & INTENT

The spirit and intention of this Agreement is to maintain good and amicable relations between the Company and all of its employees covered by this Agreement, so that the solution of all matters pertaining to conditions of employment may be arrived at by consultation and agreement between the parties hereto, and this Agreement is in no sense to be taken as a discouragement to direct negotiations where a solution can be reached by such means without having recourse to the bargaining procedure hereinafter provided.

ARTICLE 3 – MANAGEMENT RIGHTS

- 3.1 The Union recognizes that the Company has sole authority to manage its affairs, to direct its working forces, including the right to hire, classify, reclassify, determine wages/salaries of employees within the terms of Schedule A hereinafter referred to, to transfer, promote, demote, and to suspend or discharge any employee for just cause, and to increase or decrease the working force of the Company, to re-organize, close, disband any part of the operations or business as circumstances and necessity may require, subject to the right of any employee concerned to lodge a grievance in the manner and to the extent hereinafter provided.
- 3.2 The Union further recognizes the right of the Company to operate and manage its business in all respects in accordance with its commitments and responsibilities, and to make and alter from time to time, the rules, regulations and policies to be observed by the employees, not inconsistent with the terms of this Agreement.

ARTICLE 4 – COMPANY RELATIONS

- 4.1 It is understood and agreed, inasmuch as the Company recognizes the Union as the employees' bargaining agency, as evidence of good faith, the Union assumes responsibility for its members in their relations with the Company and will use its

best efforts to have the employees' responsibility under the contract carried out in letter and spirit and to have its members deliver a fair day's work as called for by the position involved and the reasonable orders of the Company.

- 4.2 The Company shall provide bulletin boards in their facilities and the Regina office for official and legitimate union use.
- 4.3 The Company shall provide all employees with copies of appraisals and evaluations. Further, employees shall be given access to their personnel file and/or give a union representative permission to access their file.
- 4.4 The Company will not discriminate in its hiring and employment practices against persons by reason of age, race, creed, sex, religion, nationality, ancestry or place of origin, political affiliation, union activity, marital status, sexual orientation or physical disability.
- 4.5 The Union will not discriminate in its practices against persons by reason of age, race, creed, sex, religion, nationality, ancestry or place of origin, political affiliation, union activity, marital status, sexual orientation or physical disability.
- 4.6 The Company and the Union are committed to the creation of a workplace free of discrimination and the promotion of equality of opportunity for all employees. As such, the parties agree to work

together to identify and remove barriers to the full participation of members of the four designated groups as defined by the Employment Equity Act: women, people with disabilities, Aboriginal peoples, and visible minorities.

ARTICLE 5 – MAINTENANCE OF MEMBERSHIP

- 5.1 The Company agrees that as a condition of employment, membership dues or sums in lieu will be deducted from the wages/salaries earned by employees in the following categories:
- a) All employees for whom the Union has bargaining authority under this collective agreement.
 - b) All new employees under this collective agreement, as of their first complete pay period following commencement of employment.
- 5.2 Membership dues or sums in lieu so deducted from salaries shall be paid monthly to the General Secretary of the Union within fifteen calendar days following completion of the last payroll period in the calendar month, remittance to be supported by information with respect to each individual employee, including the period covered by the remittance for that employee.

- 5.3 The Company shall provide the General Secretary of the Union with staff change lists following each monthly pay period, which shall include the name, location, job title, salary grade, salary, and effective date of all staff changes, including new hires.

ARTICLE 6 – GRIEVANCES

- 6.1 The Company and the Union agree that it is most desirable to resolve misunderstandings and disputes through discussions between the employee and the supervisor, and both the Company and the Union shall encourage employees to discuss their complaints with their supervisors so as to resolve differences quickly and directly without necessarily having to resort to the following formal process.

Employees may have benefit of representation by union officials at any of the steps in the procedure, and similarly management representatives may have benefit of counsel.

Formal grievances, whether individual or executive, shall be raised within thirty (30) days of the date on which the grievance becomes apparent, or ought to have become apparent. Grievances shall be in writing on the approved grievance form, must identify the specific clauses in the Collective Agreement that are being violated and provide specific details in writing with respect to the

individuals whose rights have been violated and/or damages resulting from the breach of the Collective Agreement and shall be dealt with in the following manner without stoppage of work.

- 6.2 Step 1 - The grievance shall be taken up with the first-line out-of-scope supervisor who shall render a decision within three (3) working days of the receipt of the grievance. Executive grievances (those submitted by the Union organization rather than by an individual), and grievances which involve appointment to a position within the scope of the agreement, or dismissal or a suspension in excess of seven (7) calendar days, shall dispense with step 1.

Step 2 - Within seven (7) working days of the receipt of the decision in step 1 in the case of individual grievances, and within thirty (30) days of the date on which the grievance(s) becomes apparent or ought to have become apparent in the case of executive grievances, the grievance shall be taken up with the appropriate manager who shall render a decision within seven (7) working days.

In grievances, which involve a dismissal, or a suspension which exceeds seven (7) calendar days, the Company and the Union may combine steps two and three of the grievance procedure to expedite the matter.

Step 3 - In the event that a decision is not rendered within seven (7) working days, or the decision does

not lead to a resolution of the grievance in the view of the parties, the General Secretary of the Union or his/her designate shall immediately consult with the Manager of Employee & Labour Relations of the Company or his/her designate. If settlement is not achieved within a further fourteen (14) working days it may be submitted to arbitration as hereinafter provided for.

Step 4 - A grievance is referred to arbitration by either party giving notice to the other in writing of their intention to do so. Such written notice shall be given within ten (10) working days of the receipt of decision at step 3, or from the expiry of the time limits at step 3, whichever is the earlier. Within seven (7) working days of receipt of such written notice, each party shall appoint a nominee. Within a further seven (7) working days the General Secretary of the Union and the Manager of Employee and Labour Relations of the Company or their designates shall consult with regard to appointing a Chairperson to the Board. If the Union and the Company fail to agree on the appointment of a Chairperson, they shall request the Federal Minister of Labour to appoint a Chairperson of the Arbitration Board and the person so appointed shall be duly empowered to act accordingly. Upon agreement between the Company and the Union the Board may consist of a single arbitrator.

6.3 Time limitations in the preceding process may be extended by mutual agreement between the

parties, provided that requests for extension are made prior to the expiry of the time limitation.

- 6.4 In the event of a grievance, the Company agrees, upon request, to provide the Union with copies of disciplinary and/or appraisal documents that have been served upon the employee which the Company intends to use in regard to the specific grievance.
- 6.5 References to disciplinary matters shall be removed from the employee's personnel file after two (2) years providing there have been no further incidents of the same or substantially similar nature during that two-year period, and such references, once removed, will no longer be admissible as evidence in any arbitration hearing.
- 6.6 A grievance not initiated or advanced within the time limits shall be deemed abandoned, and all rights or recourse to the grievance and arbitration procedure shall be at an end.

ARTICLE 7 – ARBITRATION BOARD

- 7.1 The Arbitration Board under Article 6 (Step 4) shall not have authority to alter or change any of the provisions of the Agreement, or to insert any new provisions, or to give any decision contrary to the terms and provisions of the Agreement, but it is agreed that where disciplinary action is involved the Arbitration Board shall have the

power to award a penalty or amend a penalty imposed by the Company.

- 7.2 The decision of the Board or a majority of the arbitrators shall be final and binding upon the parties hereto and upon any employee or employees concerned. If there is no decision by a majority of the Board, then the decision of the Chairperson shall be similarly final and binding.
- 7.3 No costs of any arbitration shall be ordered to or against either party, but each party shall be responsible for the expenses and/or fees payable to its nominee and for one-half the expenses and/or fees payable to the Chairperson of the Board.

ARTICLE 8 – BENEFIT PLANS

- 8.1 All eligible employees, shall be entitled to participate in the Company’s benefit plans.

The Company shall give the Union sixty (60) days calendar notice of any change to the insurers or rearrangement of the benefit plans coverage.

- 8.2 Sick Leave & Short-Term Disability
- a) All employees shall be entitled to sick leave and short-term disability benefits in accordance with the Company Policy (as may be amended). The use of sick leave and

Short-Term Disability shall be governed in accordance with Company Policy (as may be amended).

- b) The Company agrees that notwithstanding any changes to its Sick Leave and Short-Term Disability Policy, at a minimum eligible Employees will be entitled to:
- i) Sick Leave: Fifteen (15) paid sick leave days a year. Sick leave cannot be carried over from year to year. Unused sick leave will not be paid out.
 - ii) Short-Term Disability: short-term disability payments on the following schedule:

Years of Service	Weeks at 100%	Weeks at 66.67%
<1	2	15
1-3	5	12
4-6	8	9
7-9	10	7
>10	13	4

- c) Sickness and disability allowance payments shall not extend beyond normal retirement age.

- d) All recipients of sickness and disability allowance payments must provide on request of the Company, medical reports of their condition.
- e) The regular rate of pay, which an employee is receiving at time of illness, shall be used in determining benefits under this Plan.
- f) Sickness and disability allowance payments under this Plan will not apply to any employees receiving compensation under *The Workers' Compensation Act, 2013*.

ARTICLE 9 – PENSION PLAN

9.1 All Regular Full-Time and Regular Part-Time employees shall, as a condition of employment, participate in a defined contribution pension plan as maintained by the Company and governed in accordance with the plan text. These eligible employees shall be enrolled in the plan effective the date of hire with the Company.

The Company agrees that notwithstanding any changes to the Company pension plan (including contribution rates), the plan will at a minimum provide that the Company will match 100% of eligible Employee's contributions, to a maximum of 6%.

ARTICLE 10 – HEALTH & SAFETY

- 10.1 The Company and the Union recognize an employee's right to working conditions which show respect for his/her health, safety, and physical well-being.
- 10.2 The parties recognize that the maintenance and development of the employees' general wellbeing constitute a common objective. Consequently, all efforts shall be deployed to prevent and correct any situation and any conduct liable to compromise the health and safety of employees or deteriorate the work environment.
- 10.3 The Company and the Union recognize the need for constructive and meaningful consultations on health and safety matters. To this end, joint safety committees shall be maintained.
- 10.4 Boot Allowance - It shall be a condition of employment that appropriate safety footwear be worn where designated by the Company. Regular employees at these worksites who are required to wear safety footwear shall be provided with a payment of **two hundred dollars (\$200.00)** per approved purchase.

ARTICLE 11 – WORKERS' COMPENSATION

- 11.1 In all cases of temporary total disability, as defined by the Worker's Compensation Board in its administration of *The Workers' Compensation Act, 2013*, sustained by an employee as a result of an

occupational injury covered by the Act, the Company agrees to continue to pay the employee an amount equal to his/her net earnings (after income tax) prior to injury during the period of such disability and negotiated increases whilst he/she is receiving full compensation from the Workers' Compensation Board and retain the compensation received from the Board.

- 11.2 In the event the Workers' Compensation Board reduces compensation payments below one hundred percent (100%), salary payments will be adjusted to the percentage of compensation as determined by the Board.
- 11.3 An employee on Workers' Compensation shall only accumulate vacation credits to a maximum of twenty-six weeks.
- 11.4 The Company and the Union agree it is in the best interests of employees to return to work as soon as reasonably possible following compensable illness or injury. Employees will be offered and are expected to participate in a return-to-work plan when appropriate to do so. The return-to-work plan will be designed in conjunction with the employee, the supervisor, the employee's physician and the employee's union representative. The employee will continue to receive benefits of the Article during the return-to-work plan.

- 11.5 An employee's participation in a return-to-work plan will not result in the layoff of other Company employees.

ARTICLE 12 – SENIORITY

VACANCIES

- 12.1 When the Company determines it necessary to fill a vacant position within the scope of this Agreement, the position shall be posted (except in the case of transfers to vacancies that are fifty (50) kilometers or less). Vacancies will be open to applicants for five (5) working days. It will be the policy of the Company that in filling posted positions, employees of the Company shall be given first consideration. **If the transfer is over 50 km, the employee can refuse the transfer.**
- 12.2 Notices of such vacancies shall be available on the Company's intranet site, as well as the Company's Job Board. Upon request, the Company shall provide copies of the notice.
- 12.3 Notices of vacancies will contain information pertinent to the position being posted such as salary grade and location.
- 12.4 The Company, in its sole discretion, may elect to fill a vacancy to a position by transfer. The Union may make representation to the Company where

the circumstances of the transfer warrant such representation.

- 12.5 When filling vacancies, ability, qualifications and merit as determined by the Company shall be the governing factors.

LAYOFFS

- 12.6 In the event of a layoff, the Company shall, generally on a location basis, retain the employees who, based on ability, qualifications and merit are determined by the Company to be best suited for the positions and in the event two or more candidates are relatively equal, the Company will retain the employee with the greater seniority. Recall from layoff will be done on the same basis.
- 12.7 The Company will make a reasonable effort to provide fourteen (14) calendar days written notice of layoff and in any event such notice will not be less than that required under the *Saskatchewan Employment Act*.
- 12.8 An employee who is laid off shall endeavor to obtain an alternate position by bidding on vacancies in accordance with Article 12.5. Bumping shall not be permitted.
- 12.9 An employee who obtains an alternative position in accordance with Article 12.8 shall have his/her wage/salary maintained in accordance with Article 16.

12.10 The Company will continue benefit plans while on layoff provided the employee pays the employee contribution to the plan.

RECALL

12.11 In the event that an employee is recalled to work while on layoff, the date of layoff will remain until such time as an employee works a minimum of forty (40) consecutive regular hours after the recall.

12.12 Regular employees on layoff will maintain their official employment start date and have recall rights for twelve (12) months after which their employment will be deemed to be terminated and they will receive a Company paid severance allowance calculated on the basis of two (2) week's pay per year of service, prorated for partial years and part-time service.

12.13 When an employee is to be recalled to work, the Company will attempt to contact the employee by telephone. If telephone contact is not made, then a recall notice will be sent by registered mail to the employee's last known address. If the employee does not respond in person or by telephone or email to the appropriate Manager within seven (7) calendar days of the recall notice being mailed, the employee will lose his/her recall rights and employment will terminate.

12.14 An employee shall lose his/her seniority if he/she:

- a) Retires;
- b) Resigns;
- c) Is terminated in accordance with Articles 12.12 and/or 12.13;
- d) Is dismissed for just cause; or
- e) Fails to report for three (3) consecutive shifts except for circumstances beyond the employee's control. Nothing in this clause shall restrict the right of the Company to dismiss an employee who is AWOL.

ARTICLE 13 – LEAVES OF ABSENCE

13.1 General Leave of Absence

- a) Leave of absence without pay may be granted to employees for valid reasons as set out by Company policy.
- b) An employee on general leave of absence shall not earn vacation but shall retain the seniority, and vacation credits earned prior to commencing leave of absence.
- c) Employees have the option of continuing their benefit coverage during the leave, in accordance with Company policy.
- d) Employees on leave of absence shall be required to apply for any extension.

13.2 Maternity/Adoption/Parental Leave

- a) In accordance with the *Saskatchewan Employment Act* an employee shall be granted maternity, adoption, and/or parental leave of absence without pay.
- b) Maternity/Adoption and Parental leaves and/or Supplemental Unemployment Benefits (SUB) shall be offered to eligible employees. Any SUB allowance and/or leaves will be granted and governed in accordance with the Company Policy.
- c) An employee on Maternity/Adoption and Parental leaves shall accumulate vacation credits as per the Company Policy.

13.3 Paid Personal Leave

Paid Personal Leave may be granted to employees in accordance with Company Policy. The Company agrees that notwithstanding any changes to its Policy, Employees will be eligible for a minimum of 24 hours of Paid Personal Leave per year (pro-rated). The eligibility and use of such Paid Personal leave shall be governed in accordance with Company Policy.

13.4 Paid Volunteer Day

Paid Volunteer Day may be granted to employees in accordance with the Company Policy. The

eligibility and use of the Paid Volunteer Day shall be governed in accordance with Company Policy.

13.5 Bereavement Leave

Leave of absence with pay up to three (3) days shall be granted to employees for the purpose of arranging or attending the funeral of members of his/her immediate family. Where major travel or special circumstances are involved, approval may be given to extend the three-day limit to five (5) days. Immediate family shall be defined to include only the employee's mother, father, mother-in-law, father-in-law, spouse (including common-law relationships), daughter, son, sister, brother, sister-in-law, brother-in-law, daughter-in-law, son-in-law, aunt, uncle, grandmother, grandfather, grandchild, and spouse's grandparents, or equivalent relationship.

13.6 Jury Leave

In keeping with the policy that an employee not suffer a loss of pay while serving as a juror, the remuneration to be received by the employee on any working day the employee reports for or serves on jury duty shall be regular rate of pay for the day less jury duty fees receivable for that day.

13.7 Union Leave

- a) The Company shall provide leave of absence with pay for three (3) bargaining

unit employees to a maximum of eight (8) days each for attending negotiations.

- b) Subject to operational requirements, additional leave shall be granted as requested by the Union. No employee shall experience any loss or interruption in pay, benefits, service or seniority while on such a leave. The Company shall bill the Union for the cost of such additional leave within thirty (30) calendar days of its occurrence.
- c) Subject to operational requirements, leaves of absence shall also be granted to elected officers and delegates to attend to the business of the Union. No elected officer or delegate shall suffer any loss or interruption of pay, benefits, service or seniority while on such a leave. The Company shall bill the Union for the cost of such additional leave within thirty (30) calendar days of its occurrence.
- d) No employee representative appointed or elected by the Union's members for the purpose of attending grievance or disciplinary meetings or other meetings provided for under this agreement shall suffer any loss or interruption of pay, benefits, service or seniority while attending such meetings.

13.8 Military Leave

Employees who have at least one (1) year of service with the Company shall be entitled to up to two (2) weeks leave of absence without pay per year for the purpose of serving as a member of the Canadian Armed Forces. Leaves beyond two (2) weeks in any year may be granted at the discretion of the Company. Upon return from Military Leave, the employee shall be placed in the same or similar position with the same rate of pay as they occupied prior to the leave.

ARTICLE 14 – SUPPLEMENTAL UNEMPLOYMENT BENEFIT (SUB)

14.1 During the term of the Collective Agreement, employees who are laid off work shall receive a Supplemental Unemployment Benefit allowance from the Company, which altogether with Employment Insurance benefits shall equal seventy-five percent (75%) of the employee's normal weekly earnings, less overtime and other premium payments.

The terms governing payment of the SUB shall conform to the requirements of the Canada Employment Insurance Commission (C.E.I.C.) and shall include the following provisions:

- a) An employee must have completed a minimum of five-hundred and twenty

(520) working days of service with the Company at date of layoff in order to qualify for SUB benefits. Eligibility is as follows:

Working days with the Company	Eligible weeks of SUB
Less than 520	0 weeks
520-779	13 weeks
780-1039	20 weeks
1040 or more	26 weeks

- b) SUB benefits will be payable only to those employees on layoff who are eligible for and where applicable, have received Employment Insurance benefits in each week of layoff. A week of layoff shall mean a period of seven (7) consecutive days commencing on and including Sunday.
- c) An employee must provide the necessary proof of eligibility for SUB in a manner acceptable to the Company.
- d) An employee shall not be entitled to SUB after:
 - i) He/she has refused a call back to work in accordance with the

provisions of the Collective Agreement; or

- ii) He/she is receiving sickness and accident indemnity payments under the Company plan, Workers' Compensation or severance pay in any week of layoff.

- e) The benefit level paid under this plan is set at seventy-five percent (75%) of the employee's normal weekly salary. It is understood that in any one week the total amount of SUB, Employment insurance gross benefits and any other earnings received by the employees will not exceed ninety-five percent (95%) of the employee's normal weekly earnings.

- f) No employee shall be paid SUB for more than twenty-six (26) weeks.

- g) The payment of benefits to employees on layoff will be made on the next regular payroll, following proof of EI payment.

- h) Service Canada will be advised in writing of any change to the plan within thirty (30) days of the effective date of the change. Payments of guaranteed annual remuneration, deferred remuneration, or severance pay will not be reduced or

increased by payments received under the SUB plan.

ARTICLE 15 – PROBATION & TERMINATION OF EMPLOYMENT

- 15.1 A newly hired employee shall be on probation for the employee's first ninety (90) days worked. The probationary period may be extended by agreement between the Union and the Company.
- 15.2 A probationary employee may grieve a dismissal but the answer provided at step 3 of Article 6 shall be final and binding upon the parties hereto and upon any employee concerned.

ARTICLE 16 – DEMOTION FORMULA

- 16.1 When an employee is involuntarily demoted and/or, their position is eliminated and they bid on and accept a demotion, the following shall apply:
- a) The employee shall continue to receive the wage/salary being received prior to demotion for a period not to exceed eleven (11) months.
 - b) Upon commencement of the twelfth (12th) month, the employee's wage/salary shall be reduced to an appropriate rate within the range of the new position.

ARTICLE 17 – TEMPORARY PERFORMANCE OF HIGHER DUTY (TPHD)

- 17.1 An employee assigned to temporarily relieve in a higher paid position shall be paid as if he/she had been promoted to same. The employee must be required to perform the majority of the duties of the higher position.
- 17.2 There shall be a three (3) day waiting period. When an employee has worked three (3) or more days in the higher paid position they shall be paid at the higher rate for all time worked in the position.
- 17.3 After ninety (90) days of relief assignment, if the position is still vacant or the incumbent has not returned, it shall be posted as a temporary position unless otherwise agreed to by the Company and the Union. Selection shall be subject to Article 12 - Seniority.
- 17.4 Experience obtained by an employee during temporary performance of higher duty shall not qualify the employee for promotion to a vacancy unless the temporary vacancy has been posted.

ARTICLE 18 – HOURS OF WORK AND OVERTIME

18.1 Hours of Work

The Company retains the right to schedule hours of work of employees as is necessary to ensure

efficient operations and to provide coverage for the determined hours of operation.

18.2 Regular Work Schedules and Modified Work Week Schedules

Regular work schedules for employees shall be defined as five (5) days per week consisting of eight (8) hours per day and forty (40) hours per week.

The Company may implement modified work schedules or schedules with variable hours of work per day provided the Union is notified and the affected employees agree to vary or modify their hours of work as provided in the *Saskatchewan Employment Act*.

Subject to section 18.5 below, the typical workweek shall consist of forty (40) hours of work paid at the employee's straight hourly rate and the work day shall normally consist of eight (8) hours work paid at the straight time hourly rate.

18.3 Scheduled Days of Rest

As a norm, full-time employees shall be entitled to two (2) consecutive days of rest each week except where schedule changes or shift rotation occur resulting in one (1) day of rest at the time of the change.

18.4 Overtime

Overtime for full-time employees is defined as time worked in excess of an employee's regularly scheduled hours of work.

- 1) Where the employee is eligible for overtime, he/she shall be paid at the rate of one-half (1.5) times the employee's regular rate of pay on the following basis:
 - a) For the first four (4) hours of work in excess of the employee's regularly scheduled shift on a scheduled day of work; and
 - b) For the first twelve (12) hours on a day of rest.
- 2) Where the employee is eligible, overtime at the rate of two (2) times the employees' regular rate of pay shall be paid on the following basis:
 - a) For all hours in excess of those worked in 1(a) above on a scheduled day of work; and
 - b) For all hours worked in excess of twelve (12) hours on a day of rest.

When the needs of the operation require it, employees may be required to work overtime. However, all overtime is voluntary after an

employee has worked twelve (12) hours in any shift or forty-four (44) hours in any week.

Employees shall be paid for all overtime worked at the appropriate overtime rate of pay as described in this Article. However, with the agreement of the Company, employees may bank their overtime worked, at the appropriate overtime rate, to be taken to as paid time off work.

18.5 Averaging

The hours worked by employees may be averaged over four (4) weeks or a longer period provided the Union and affected employees are informed of the circumstances and terms of the proposed averaging; and, provided the affected employees approve of the averaging as provided in the *Saskatchewan Employment Act* with respect to modified work schedules.

The hours worked by employees in the Assistant Manager may be averaged over an eight (8) week period. All hours worked in excess of 320 hours in the eight (8) week period shall be deemed to be overtime work and shall be paid for or banked at the rate of one-and-one-half times (1 ½ X) the employee's regular rate of pay as directed by the employee.

18.6 Maximum and Minimum

The hours of work as stated in this Article are not

to be construed as a guaranteed minimum of hours to be worked.

18.7 General/Statutory Pay for Modified Work Week Schedules

Employees working a Modified Work Week Shift Schedule or whose work is averaged over multiple weeks as described in Article 18.5 shall receive eight (8) hours pay at their regular rate in addition to overtime at the rate of one and a half times (1½ X) their regular rate of pay for all hours worked on a general holiday. Such employees who do not work on a general holiday, will receive eight (8) hours pay at their regular rate of pay.

ARTICLE 19 – SHIFT DIFFERENTIAL, CALL OUT AND STANDBY PAY

19.1 Shift Differential

A shift differential of one dollar and fifty cents (\$1.50) per hour shall be paid on all hours worked between 1800 hours and 0600 hours.

19.2 Weekend Differential

A weekend differential of one dollar and twenty-five cents (\$1.25) per hour shall be paid on all hours worked between 00:01 on Saturday to 24:00 on Sunday.

19.3 There shall only be one premium paid per hour worked.

19.4 Call-Out Guarantee

A minimum of four (4) hours pay will be paid to an employee who is called out for duty by management after the employee has left the Company premises. The Company and the employee may agree to a lesser amount for less than four hours worked.

19.5 Standby Pay

Standby duty shall mean any period of not more than eight (8) hours during which time an employee is not on regular duty but has been assigned standby duty and must be available to respond to any request to return to duty. This shall include, but not be limited to, those employees scheduled to be on call by their manager or supervisor and assigned to carry a pager, cellular phone, or laptop computer as a result of the standby duty assignment.

Employees who are assigned to standby shall be paid a standby premium of two (2) hours at their regular hourly rate for each period of assigned standby.

ARTICLE 20 – ABSENCE FROM DUTY

- 20.1 No employee shall absent himself/herself from the Company’s premises during their scheduled hours of work except with the consent of supervisory personnel.

ARTICLE 21 – VACATIONS

- 21.1 Vacation is to be taken at times mutually agreed to between the employee and her/his supervisor. Vacation will be paid at an employee’s regular rate of pay.
- 21.2 At the end of each calendar year, the Company may pay out an employee’s unused vacation, in excess of forty (40) hours, unless the employee has received approval to carryover a greater amount of unused vacation.
- 21.3 For employees on leave and/or layoff, if the leave and/or layoff crosses calendar years, any unused vacation from the prior calendar year, in excess of forty (40) hours, will be paid out upon their return to work.
- 21.4 Vacation Entitlement
- a) Subject to Article 21.1, employees shall be entitled to the following vacation with pay each year:

Years of Service	Equivalent Weeks
0-7	3
8-14	4
15+	5

Employees shall progress to the next annual vacation threshold at the beginning of the calendar year of their 8th and 15th year of service with the Company.

- b) At the time of hire, the Company may consider previous relevant experience for vacation entitlement purposes in accordance with Company policy and/or practice.**
- c)** The ability to purchase vacation shall be governed in accordance with the Company Policy.
- d)** Any employee who was earning six (6) weeks of vacation per year as of the commencement of this agreement will continue to earn six (6) weeks of vacation per year.

21.5 Vacation Pay on Overtime Worked

In addition to the above Vacation Entitlement, employees will earn vacation pay on overtime worked at the same rate as their vacation accrual rate up to a maximum of eight percent (8%).

21.6 Payout of Vacation Earnings upon Termination of Employment

In the case of termination of employment, the Company shall pay to the employee any vacation pay owing to him/her in respect of any prior completed year of employment plus the vacation pay owing to him/her for the current year.

If an employee's vacation is in a negative balance at the date of termination they will be required to repay amounts owing.

- 21.7 When vacation pay is paid out rather than being taken as vacation, the payout shall be based on the employee's accrual rate at their rate of pay at the time of payout.

ARTICLE 22 – GENERAL HOLIDAYS

- 22.1 The following shall be recognized as statutory holidays with pay at regular straight time hourly rates:

New Year's Day

Family Day

Good Friday

Victoria Day

Canada Day

Saskatchewan Day

Labour Day

National Day for Truth and Reconciliation

Thanksgiving Day
Remembrance Day
Christmas Day
Boxing Day

- 22.2 In addition to pay for the holiday, an employee required to work on the statutory holiday will be paid not less than one and one-half times his/her regular hourly rate of pay for all hours worked on that day.

ARTICLE 23 – POSITION ELIMINATION

- 23.1 In the event the Company plans to eliminate positions, the Company shall give the Union and the affected employees a minimum of one-hundred and twenty (120) calendar days' notice or pay in lieu of a portion thereof or the entirety of such to the employee.

When the notice referred to above indicates that ten percent (10%) or more of the employees are negatively affected, the Company and the Union agree to meet within thirty (30) days to review the opportunities and options available to employees notwithstanding that a collective agreement is in place.

For clarity, this article is intended to apply to internal Company reorganizations that result in the elimination of positions and is not applicable in the

case of successorship, which shall be administered pursuant to the *Saskatchewan Employment Act*.

This article does not apply in the case of transfers that are 50kms or less.

- 23.2 Position elimination will not become effective until after the notice period is complete.
- 23.3 An employee who receives notice of position elimination or layoff in accordance with this Article, shall have the right to receive Company-paid severance pay which shall be two (2) weeks' pay for each year of service, pro-rated for partial years. For the purposes of severance, service shall include all continuous service with the Company.
- 23.4 An employee who receives notice of position elimination may endeavor to obtain an alternate position by bidding on vacancies in accordance with Article 12.
- 23.5 An employee who receives notice of position elimination in accordance with this Article who does not obtain another permanent position with the Company prior to their employment termination date shall have the right to receive severance pay. Employees shall have the option of:
- a) Receiving severance and terminating employment upon completion of the notice period; or

- b) Deferring the employment termination date and receipt of severance for six (6) months and receiving Supplemental Unemployment Benefits (SUB) in accordance with Article 14.
 - i) This option shall not extend the period of employment for purposes of severance calculation.
 - ii) Employees who choose this option and accept a permanent position with the Company prior to their employment termination date will not be eligible to receive severance.

23.6 The Company shall notify employees on lay-off of any vacancies occurring in the bargaining unit subject to the employee ensuring the Company is provided with a current telephone number and mailing address, including an email address.

ARTICLE 24 – SCALE OF WAGES/SALARIES, JOB TITLES, SALARY RANGES AND SALARY GRADES

- 24.1 The Scale of Wages/Salaries, Job Titles, Salary Ranges and Salary Grades for employees covered by this agreement shall be set forth in Schedule A which shall form part of this Agreement.
- 24.2 The Company shall notify the Union of any new job titles being introduced to the bargaining unit

and any substantially changed job descriptions. The salary range for new or revised positions shall be subject to negotiations between the parties and negotiations shall commence respecting the new position within ten (10) calendar days.

24.3 Implementation of Salary Schedule A

The job titles, salary grades and annual salary/wage ranges in Schedule A shall apply on the effective date as indicated in Schedule A or as otherwise agreed.

ARTICLE 25 – PART-TIME EMPLOYEES

- 25.1 Seniority for part-time employees will be calculated on the basis of eight (8) hours of work equaling one day service and shall, on completion of the probationary period, be counted from date of commencement.
- 25.2 Part-time employees will pay Union dues in accordance with the provisions herein.
- 25.3 Upon hire, a part-time employee working at least fifteen (15) hours per week (averaged over the shift cycle), shall have access to both the benefit plans and the Pension plan referenced in Article 8 - Benefit Plans and Article 9 – Pension Plan.

ARTICLE 26 – EFFECTIVE DATE AND DURATION OF AGREEMENT

Subject to ratification by the parties:

This Agreement shall be effective from the **1st day of January, 2025** and shall be valid until the **31st day of December, 2027**, and thereafter from year to year unless a written notice is given by either party within the period of four months immediately preceding the date of expiration of the term of the Collective Agreement, of their desire to terminate this Agreement or negotiate a revision thereof, in which case this Agreement shall remain in effect without prejudice to any retroactive clause of a new Agreement until negotiations for revision or amendments hereto have been concluded and a new Agreement superseding this Agreement has been duly executed.

The amendments to the Collective Agreement, unless otherwise agreed, are effective upon the date of ratification by the parties.

FOR:

Grain & General Services Union

Mason Van Luven

FOR:

Nutrien Ag Solutions (Canada) Inc.

Erin Evans

SCHEDULE A

Employees shall be paid in the following salary ranges according to the salary grade. An employee's pay level within the range for the employee's salary grade will be determined based on the employee's demonstrated performance. The parties recognize the salary ranges and the salary paid to individual employees are minimums.

In the event of job reclassification, employees will be moved into the appropriate salary grade and be paid in accordance with the corresponding salary range. In cases where employees are being paid a wage/salary below that of the new salary range, they shall be brought up to the minimum of the new salary range. In cases where employees are being paid a wage/salary above that of the new salary range, their salary shall be red circled until such time as their wage/salary is within the salary range, however, they will be provided with a lump sum payment in lieu of their annual wage/salary increase.

Those employees who have been trained pursuant to the Company's "Train the Trainer" Program, shall receive an additional one hundred dollars (\$100.00) per day, when facilitating scheduled Divisional Operational Training.

The Company reserves the right to implement employee retention programs, share purchase programs, incentive plans and market supplement programs in its sole and absolute discretion.

Salary Grades and Ranges

Grade	Minimum Annual	Mid-Annual	Maximum Annual
1	\$36,192	\$51,607	\$67,022
2	\$41,682	\$59,414	\$77,145
3	\$48,341	\$68,968	\$89,595
4	\$56,156	\$80,042	\$103,927

Job Positions In-scope

Job Title	Grade	Area
Administrator, Retail Credit Canada	1	Regina Office
Customer Service Representative	1	Country Ops
Operations Support	1	Country Ops
Technician I	1	Country Ops
Warehouse Worker	1	Country Ops
Seed Technician	2	Country Ops
Technician II	2	Country Ops
Agronomist	3	Country Ops
Operations Lead	3	Country Ops
Technician III	3	Country Ops
Assistant Branch Manager	4	Country Ops
Sales Agronomist	4	Country Ops
Sr. Regulatory Specialist – Reporting and Licensing	4	Country Ops
Credit Analyst/Trainer	3	Regina Office

The following adjustments will be made to compensation:

1. In **2025**, the Company shall pay an aggregate salary increase to be determined in advance of the annual pay for performance program based on market. This aggregate increase shall be no less than **2.5%**. The aggregate salary increase will be payable to employees covered by this agreement and shall be added to the recipient employees' rates of pay. The amounts provided to individual employees will be based on each employee's demonstrated performance for the previous fiscal year. **The salary increase shall be effective and implemented in accordance with the Company's Compensation Cycle procedures.**
2. In **2026**, the Company shall pay an aggregate salary increase to be determined in advance of the annual pay for performance program based on market. This aggregate increase shall be no less than **2.5%**. The aggregate salary increase will be payable to employees covered by this agreement and shall be added to the recipient employees' rates of pay. The amounts provided to individual employees will be based on each employee's demonstrated performance for the previous fiscal year. **The salary increase shall be effective and implemented in accordance with the Company's Compensation Cycle procedures.**
3. In **2027**, the Company shall pay an aggregate salary increase to be determined in advance of the annual

pay for performance program based on market. This aggregate increase shall be no less than **2.5%**. The aggregate salary increase will be payable to employees covered by this agreement and shall be added to the recipient employees' rates of pay. The amounts provided to individual employees will be based on each employee's demonstrated performance for the previous fiscal year. **The salary increase shall be effective and implemented in accordance with the Company's Compensation Cycle procedures.**

SCHEDULE B

The only provisions of this Agreement applying to temporary and casual employees are outlined in this Schedule B.

1. **Article 2 – Spirit & Intention**
Article 3 – Management Rights
Article 4 – Company Relations
Article 5 - Maintenance of Membership
Article 6 – Grievances
Article 7 – Arbitration Board
Article 15 – Probation & Termination of Employment
Article 20 – Absence From Duty
Article 26 – Effective Date and Duration of Agreement
2. Temporary employees shall be paid within the range according to their job family level. Payment above these minimums shall be at the discretion of the Company.
3. A temporary employee as defined in Article 1.3 who is appointed to a Regular Full-Time or Part-Time position as defined in Articles 1.1 and 1.2 shall have his/her seniority recognized from the date the employee was first hired provided that there is no interruption of service.
4. Temporary employees shall be eligible to participate in the Company's benefit and pension

plans provided their term is expected to exceed or exceeds one year.

5. All other entitlements will be in accordance with the Saskatchewan Employment Act.

LETTER OF UNDERSTANDING #1

LETTER OF UNDERSTANDING #1

between

NUTRIEN AG SOLUTIONS (CANADA) INC.
(hereinafter referred to as the “Company”)

and

**GRAIN AND GENERAL SERVICES UNION (ILWU
Canada)**
(hereinafter referred to as the “Union”)

Covering

GSU Local 15/Nutrien Ag Solutions (Canada) Inc.

As set out in the Certification Order of the Canada
Industrial Relations Board
(Certification Order No. 218-18)

RE: SALES AGRONOMIST PROGRESSION LADDER

Nutrien Ag Solutions Canada (“the Company”) and Grain and General Services Union (“GSU”) agree as follows:

1. Sales Progression Ladder
 - Sales Agronomists shall be placed on the Company’s Sales Progression Ladder, effective January 1, 2026.

- No employee shall earn less than their current rate upon placement on the Ladder.
- Progression through the Ladder shall be based on the achievement of performance expectations, and other criteria as determined by the Company. With each progression through the ladder the employee will receive an increase to their base pay.

2. Minimum Range

- Schedule A Grade 4 shall be the minimum salary range for Sales Agronomists.
- The Company retains full discretion to increase the range.

LETTER OF UNDERSTANDING #2

LETTER OF UNDERSTANDING #2

between

NUTRIEN AG SOLUTIONS (CANADA) INC.
(hereinafter referred to as the “Company”)

and

**GRAIN AND GENERAL SERVICES UNION (ILWU
Canada)**
(hereinafter referred to as the “Union”)

Covering

GSU Local 15/Nutrien Ag Solutions (Canada) Inc.

As set out in the Certification Order of the Canada
Industrial Relations Board
(Certification Order No. 218-18)

RE: REVIEW OF SITE SAFETY COORDINATOR DUTIES

Nutrien Ag Solutions Canada (“the Company”) and
Grain and General Services Union (“GSU”) agree as
follows:

1. Review of Duties

- The Company will conduct a review of the Site Safety Coordinator duties.

2. **Timing**

- The review will be undertaken and completed during the 2026 calendar year.

3. **Notification**

- The Company will notify the Union of the findings of the review upon its completion.

4. **Grievance Exclusion**

- The review process and/or the findings themselves shall not be subject to grievance or arbitration.

MEMBER RESOURCE GUIDE

Notice to GSU Local 15 members:

- **This section does not form part of the formal Collective Agreement.** The information contained in this section is provided for the convenience of members as they reference the collective agreement. These contents are intended to assist in the interpretation and application of workplace policies.
- In the event of a conflict between the information in this supplement and the Articles of the Collective Agreement, the Collective Agreement shall prevail.
- The following information is current as of February 2026 but is subject to change.
- For the most up-to-date information or if you have any questions, please contact your **GSU staff representative.**

Sick Leave and Disability

- Sick Leave is to be used for the purposes of tending to a member's personal injury or illness.
- When an injury or illness is expected to extend beyond seven (7) calendar days, you must apply for Short-Term Disability (STD) benefits through Canada Life.

How to Apply for Short-Term Disability (STD)

1. **Notify HR:** Contact your HR Representative as soon as it becomes clear your absence will exceed seven days.
2. **Access the Portal:** Your representative will provide a link to the administrator's website and the necessary credentials to start your digital application.
3. **Submit Documentation:** Follow the prompts on the site to submit your medical documentation to Canada Life for review.

Benefit Coverage

There is a seven (7) day waiting period for all STD claims.

If your application is approved, STD benefit payments will be effective starting on the eighth (8th) calendar day following the date of your injury or illness.

During the seven-day waiting period — especially in the instance of a serious injury or illness — Canada Life will work with the member to collect the necessary documentation. This proactive process allows Canada Life to determine eligibility and set up payment administration in advance, facilitating a seamless transition from the waiting period to the start of Short-Term Disability (STD) benefits.

If a company-paid holiday falls during the waiting period, it will be credited towards the waiting period (i.e. it will not extend the date your benefits begin).

The STD benefit period is 26 weeks in total (or 182 days as it includes the waiting period).

Your Short-Term Disability (STD) benefit amount is based on your years of service. This structure provides a specific number of weeks at 100% of your regular pay, followed by a period of adjusted coverage for the remainder of your leave:

Years of Service	Weeks at 100%	Weeks at 70%
Less than 1	8 weeks	18 weeks
1 to 3	10 weeks	16 weeks
4 to 6	15 weeks	11 weeks
7 to 9	20 weeks	6 weeks
10 or more	26 weeks	0 weeks

Upon completion of the STD elimination period, you then transition to Long-Term Disability.

Sick Leave

If an illness or injury is expected to be less than seven (7) days, then a member can use Sick Leave.

- **Sick Leave is unlimited** subject to disciplinary action if sick leave is abused.
- Sick Leave can be taken in hourly increments.
- Specialist appointments count as sick leave.
- A medical note is not required for every absence. However, documentation may be requested based on the following criteria:
 - **Duration:** If your illness lasts for more than five (5) consecutive days.
 - **Frequency:** If you have had two (2) or more separate instances of illness (non-consecutive days) within the preceding 12 months.

Personal Leave

- Used for personal appointments, such as doctor or dentist appointments, unexpected commitments outside of work, such as a flooded basement, or unexpected personal and family obligations like a child who falls sick at school or needs to be taken to a doctor's appointment.
- Annual personal leave entitlement is based on your regular work schedule:
 - **8 hours (or longer) per day:** Up to 40 hours per calendar year.
 - **7.5 hours per day:** Up to 38 hours per calendar year.
 - **Pro-rated Leave:** Part-time employees, new hires, re-hires, and those returning from a leave of absence will receive a pro-rated amount of Personal Leave for that calendar year.

- Can be used in one-hour increments.
- Cannot be taken forward year-to-year.

Parental, Maternity, and Adoption Leave

- **Parental Leave** is for the following:
 - The parent who gives birth
 - The parent who does not give birth
 - Adoptive parent(s) or;
 - Both parents, shared between them
- If you are seeking **Adoption Leave**, the primary caregiver as determined by the family is also eligible for Parental Leave.
- **Maternity Leave** is specific to the member who is pregnant or has given birth. If you are seeking Maternity Leave:
 - Under the *Saskatchewan Employment Act*, you are entitled to up to 19 weeks of Maternity Leave. You may begin your leave at any time during the 13 weeks preceding the estimated date of birth, but no later than the actual day of birth.
 - In Saskatchewan, this leave is unpaid by the employer, but you are eligible to apply for Employment Insurance (EI) benefits through the Federal government. Maternity leave benefits are available for a maximum of 15 weeks at 55% of your gross pay. For 2026, the maximum weekly payment is \$729 (before taxes).

- Depending on your personal circumstances, you may choose between two options— Standard Parental OR Extended Parental. While the **total dollar amount** paid out is roughly the same, the weekly payment and the duration of the leave differ:

- **Standard Parental**

Length: Up to 35 weeks (taken within 12 months).

Payment: 55% of your earnings (up to **\$729/week** in 2026).

- **Extended Parental**

Length: Up to 61 weeks (taken within 18 months).

Payment: 33% of your earnings (up to **\$437/week** in 2026).

Important Note: Once you receive your first payment, your choice is **irrevocable**. You cannot switch from Standard to Extended (or vice versa) mid-leave.

- Maternity, Parental and Adoption benefits can be shared between the parents, but there is a limit to what each parent can receive.
- To apply for benefit, please refer to the Government of Canada's website. You can also receive more information there.



- Under the terms of the Collective Agreement, members are entitled to a Supplemental Unemployment Benefit (SUB) top-up paid by the Company. This negotiated benefit ensures your

income is maintained at **100% of your regular weekly earnings** during the initial stages of your leave:

- **Maternity Top-Up:** An **8-week** top-up beginning on the date of birth.
- **Parental Top-Up:** A **4-week** top-up upon transitioning to Parental Leave.

How it works: The Company provides the difference between your federal EI payment and your full regular salary, bringing your total take-home pay to 100% for the duration of the top-up periods.

Vacation Time

Vacation is a negotiated benefit designed for your rest, recuperation, and enjoyment. This is **fully paid time away from work**, allowing you to recharge while maintaining your regular income.

Whether that means traveling, sitting in a café with a book, or simply watching the sunrise from your front porch, this time is yours to enjoy without financial worry. To ensure you get the full value of your rest, it is important to use the correct leave for the correct situation:

- **Illness or Injury:** Use your **Sick Leave** or **Short-Term Disability** provisions.
- **Personal Emergencies:** Utilize your **Personal Leave** or **Family Responsibility Leave**.
- **Overtime:** Use your **Banked Time** to account for extra hours worked.

Do not "burn" your paid vacation days to cover illness or emergencies. Those are separate entitlements. Save your vacation for what it was intended for: making life better.

Banked Time

Banked time is a direct reflection of the extra hours you put in at work. When you work beyond your regular schedule, you have two options for how that time is handled:

- **Overtime Pay:** Receive additional financial compensation on your pay cheque.
- **Banked Time:** Save those hours to use as time off later.

Key Rules to Remember

- **You Decide:** Because this is *your* time, the choice between a payout or banking the hours is entirely yours.
- **No Pressure:** The company cannot force you to choose one over the other. If you feel pressured by management to bank your time or take a payout against your wishes, contact a **GSU staff representative** or an **elected officer** immediately.
- **The 40-Hour Cap:** You can maintain a balance of up to **40 hours** of banked time at any given moment.

Supplemental Unemployment Benefit

If you are facing a layoff or your position is eliminated, you may be eligible for a **Supplemental Unemployment Benefit (SUB)**. This program "tops up" your Employment Insurance (EI) payments to reach **75% of your normal weekly earnings**.

To receive the SUB top-up, you must have completed at least **520 working days** of service with the company by your layoff date.

The number of weeks you receive the top-up depends on your total length of service:

- **Minimum:** 520 working days.
- **Maximum:** 1,040 working days (or more) earns you the full **26 weeks** of SUB payments.
- **Scaling:** The more days you have worked between that minimum and maximum, the more weeks of coverage you receive.

Working Days with the Company	Eligible weeks of SUB
Less than 520	0 weeks
520-779	13 weeks
780-1039	20 weeks
1040 or more	26 weeks

If your position is eliminated, you are guaranteed a **120-day notice period**. Once that period begins, you have two choices for how to handle your departure:

- **Immediate Severance** You can choose to leave right away and receive a payout based on your years of service.
- **Deferred Severance** You can choose to delay your final departure for up to **six months**. This allows you to receive the **SUB top-up** payments during that time to help maintain your income.

Retirement/Pension

Standard Pension Contributions

When you are hired, you automatically begin contributing to a **Defined Contribution** pension plan. Each pay period, contributions are made as follows:

- **Your Contribution:** 3% of your eligible earnings.
- **The Company's Match:** 4.5% of your eligible earnings.
- **Total:** 7.5% of your earnings goes into your account.

Increasing Your Savings (Voluntary Option)

You have the choice to contribute more to grow your retirement fund faster. If you choose to contribute an **additional 3%** (bringing your total to 6%), the company will match that extra amount at a higher rate:

- **Your Total Contribution:** 6% of your earnings.
- **The Company's Total Match:** 9% of your earnings (representing a 150% match on your extra savings).
- **Grand Total:** 15% of your earnings is invested into your pension each pay period.

Keeping What You Earn

The plan features **immediate vesting**. This means that regardless of why or when you leave the company, you own all the money in your account—including every dollar the company contributed—and can take it all with you.

Flex Credit Plan

Managing your benefit plan can be a challenge, but **open enrollment periods** are your opportunity to ensure your coverage fits your life. Here is how to make the most of those windows:

Update Your Life Status

It is essential to keep your plan current. Use enrollment periods to add or update information regarding:

- Your spouse
- Dependent children
- Any other changes in your personal circumstances

Keeping this data accurate ensures that your loved ones are fully accounted for and protected under your plan.

Adjust Your Coverage Level

You have the flexibility to "throttle" your coverage up or down based on your actual needs. For example:

- **Scaling Up:** If your family's medical needs increase, you might choose a higher option (like **Option 3 – Medical** in the Company's Flex Plan) to ensure better coverage.
- **Scaling Down:** If you find you are paying for benefits you don't currently use, you can choose a lower option to reduce your payroll deductions.

While it is often better to play it safe with insurance, these periods allow you to strike the right balance between the protection you need and the cost of your premiums.

Boot Allowance

It is a misconception that you only receive **\$200 per year** for boots. In reality, if your boots wear out or deteriorate from regular use on the job, you are entitled to a replacement voucher—even if you have already used one that year.

How to Request a Replacement

If your boots are no longer fit for work due to normal wear and tear:

- **Notify your direct manager** to request a new boot voucher.
- **Inform an elected officer** that you have made the request.

Keeping your union representative in the loop ensures your request is tracked and supported.